

**PLEASE READ THE FOLLOWING CAREFULLY**

I, the undersigned, agree to the care and treatment by the attending physician, his/her associates, or assistants. The treatment may include but is not restricted to medications, immunizations, anesthesia, surgical and invasive procedures, laboratory tests, x-rays, or other studies that may be helpful in the provision of the patient's care. My medical records may be furnished to other physicians as needed for my treatment.

Receipt of Privacy Practices Notice: I acknowledge that I have received a copy of the Notice of Privacy Practices for Internal Medicine Specialists

Assignment of Benefits and Guarantee of Account: I acknowledge full financial responsibility for any services rendered, and I understand that the payment of charges incurred in this office is due at the time of service. I understand that a statement fee of \$15.00 will be assessed on patient balances not paid at the time of service. I also understand that the charges not covered by insurance remain my responsibility, and I assign insurance benefits to IMS. In the event an account is turned over to a collection agency, I agree to pay all cost of collection, including reasonable attorney's fees and hereby waive all rights of exemption under the Constitution of the State of Alabama. I understand that a \$40.00 fee will be added to my account should I fail to give at least 24 hours cancellation notice. This includes same day appointments.

I authorize my health care provider to use an automated telephone system and/or email and/or text and to use my name, address, and phone number, the name of my scheduled treating physician, and the time and place of my scheduled appointments(s), and other limited information for the purpose of contacting me to notify me of a pending appointment, other healthcare related communication and for collection purposes. I also authorize my healthcare provider to disclose to third parties who answer my phone limited protected health information regarding pending appointments, account balances and to leave a reminder message on my voice mail system or answering machine. This also includes wireless methods of communication such as faxes and cell phones. I agree that my preferred method of communication for reminders from IMS is through secure messaging (except as stated above), and if I decline this method of communication, I will notify IMS in writing of my alternate communication method. I authorize and consent to have my protected health information exchanged through Alabama's Health Information Exchange and agree to notify IMS in writing if I elect to opt out of the exchange.

***Medical/Billing information and/or test results may be given to PATIENT ONLY*** \_\_\_\_\_

***Or to the following person(s)*** \_\_\_\_\_

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

PRINT NAME \_\_\_\_\_ Date of Birth \_\_\_\_\_

For patients who cannot sign or who have a personal representative present:

\_\_\_\_\_  
Name of Authorized Representative Relation to Patient

\_\_\_\_\_  
Description of Personal Representative Authorizing Authority (*Examples: Parent for minor, legal guardian for minor, etc.*)

\_\_\_\_\_ I refuse to sign acknowledgement that I have received a copy of your Notice of Privacy Practices.

\_\_\_\_\_ A good faith effort has been made to obtain an acknowledgement receipt for our Notice of Privacy Practices.

# Internal Medicine Specialists (IMS)

8/5/15

Office only -	Chart Number:	Physician:
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## Patient Information

Name (last, first, middle initial) \_\_\_\_\_

Address (including apt. number) \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Referring Physician \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Gender: M F

Employer's Name \_\_\_\_\_ Marital Status: M S D W

Race \_\_\_\_\_ Language Preference \_\_\_\_\_

Ethnicity Hispanic or Latino \_\_\_\_\_ Not Hispanic or Latino \_\_\_\_\_ Other \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency # \_\_\_\_\_

Responsible Party or Person Responsible for Bill:

Name (last, first, middle initial) \_\_\_\_\_

Address (including apt. number) \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Gender: M F

Signed by Patient \_\_\_\_\_

## Insurance Information

Primary Insurance \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Policy # \_\_\_\_\_

Group # \_\_\_\_\_

Effective Date \_\_\_\_\_

Owner of Policy \_\_\_\_\_

Relationship to Patient \_\_\_\_\_

Birth Date of Policy Holder \_\_\_\_\_

Secondary Insurance \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Policy # \_\_\_\_\_

Group # \_\_\_\_\_

Effective Date \_\_\_\_\_

Owner of Policy \_\_\_\_\_

Relationship to Patient \_\_\_\_\_

Birth Date of Policy Holder \_\_\_\_\_